



MINUTES

Business Services Committee

John Benbow, Jr., Chairman

Christopher Inda, Member

Julie Timm, Member

John A. Krings, President

May 6, 2024

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Christopher Inda, Julie Timm, and John Benbow, Jr.

ADMINISTRATORS PRESENT: Ron Rasmussen, Phil Bickelhaupt, Ed Allision, Craig Broeren and Aaron Nelson

I. The meeting was called to order at 7:22 p.m. by John Benbow, Jr.

II. Public Comment - None

III. Actionable Items

A. 10-Year Facility Plan

BS-1 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the revised 10-Year Facility Plan. Motion carried unanimously.

B. Work Truck Purchase

BS-2 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the quote received from Wheelers Chevrolet to purchase the 2024 work truck for \$48,495.00 to be paid from the 2023-24 Buildings and Grounds budget. Motion carried unanimously.

C. Automower Purchase

BS-3 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the purchase of 8 – Husqvarna Automowers, charging stations, and GPS systems at the cost of \$40,471.20 to be paid from the 2024-25 Buildings and Grounds budget. Motion carried unanimously.

D. Revision to Board Policy 375 Student Activity Funds Management and 375 Rule Student Activity Fund Management Guidelines

BS-4 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the proposed changes to Board Policy 375 Student Activity Funds Management and 375 Rule Student Activity Fund Management Guidelines for first reading. Motion carried unanimously.

E. WRAMS Wrestling Mat Purchase/Donation

BS-5 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the purchase of 18 sections of wrestling mats from Resilite Company at the cost of \$26,943.84. The WRAMS wrestling club activity account will contribute \$9,000, Wisconsin Rapids Matbackers will also contribute \$8,943.84 and the district will contribute \$9,000 through the 2024-25 WRAMS athletic community service fund budget (Fund 80). Motion carried unanimously.

F. Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement

BS-6 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the proposed Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement for the 2024-25 school year for \$300.00. Motion carried unanimously.

G. Visitor Management System for School

The committee took no action as pricing was not available. This item will be brought back to the Business Services Committee in June.

H. Lincoln High School Projectors

BS-7 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the purchase of 53 Epson Powerlite L260F projectors from Bluum of Minnesota at a total cost of \$55,120.00 to be funded from the 2024-25 District Technology Referendum budget. Motion carried unanimously.

I. Elementary Chromebooks

BS-8 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the purchase of 185 - 11" Touchscreen Chromebooks from PDS at a total cost of \$50,042.00 to be funded from the 2023-24 Common School Fund budget and the Technology Referendum budget. Motion carried unanimously.

J. BenQ Smartboards

BS-9 Motion was made by Julie Timm, seconded by Christopher Inda, to approve the purchase of up to 100 BenQ IFPs and up to 100 BalanceBox mounting kits not to exceed a total of \$400,000.00 from BG Innovations to be funded from the Technology Referendum budget. Motion carried unanimously.

K. Telehandler for Trades Home Construction Class

BS-10 Motion was made by Christopher Inda, seconded by Julie Timm, to approve the purchase of a used telehandler. The cost of the telehandler will not exceed \$35,000.00 and will be paid from the 2023-24 or 2024-25 Building Trades Home budget and Technical Education budgets. Motion carried unanimously.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- American Fence - \$16,800.00 - B&G & Community Service Budgets - Quadplex Fencing
- BG Innovations - \$114,026.00 - Technology Budget - BenQ Flat Panel Displays
- Boys and Girls Club - \$53,019.27 - ESSER Funds - Jumpstart Program
- Capstone - \$11,893.00 - IMC Budget - Pebble Go Software Renewal
- Dept of Public Instruction - \$34,400.00 - Educator Effectiveness Funds - EE Software
- Follett School - \$25,557.36 - IMC Budget - IMC Resource Manager Renewal
- LHS DECA - \$14,030.00 - CTE Budget - DECA International Expenses
- Mackin - \$22,379.52 - IMC Budget - Cricut Venture Bundle
- Nassco - \$18,350.96 - B&G Budget - Wax Bid
- Schulist - \$15,106.00 - B&G Budget - Woodside Casework and Laminate - Workroom
- Systems Tech - \$19,838.00 - Capital Improvement Budget - Security Camera & Fiber - EJH
- Systems Tech - \$11,240.00 - Capital Improvement Budget - Security Cameras WRAMS
- Systems Tech - \$11,747.00 - Capital Improvement Budget - Security Cameras Lincoln
- Tweet Garot - \$10,000.00 - B&G Budget - Boiler Planned Maintenance
- Wonder Workshop - \$20,965.00 - ESSER Funds - Dash Robots

B. Cat 40 Tool Holders Donation Lincoln High School – Update

Marten Machining has donated 143 used Cat 40 tool holders and 252 Lista brand storage inserts for Cat 40. This donation will complement our Manufacturing and STEM pathway programs at Lincoln High School. The estimated value of the donation is \$4,000.00. A formal thank you letter will be sent to Marten Machining for this donation.

C. GAGA Pit Donation Woodside Elementary - Update

Altmann Construction Company bought and built a GAGA pit at Woodside Elementary. The GAGA pit provides our students with an exciting space to play, exercise, and build friendships while having loads of fun! The value of the donation is \$4,722.78. A formal thank you letter will be sent to Altmann Construction for this donation.

D. Fly Fishing Equipment Donation – Update

Fly Fishing Essentials has donated 8 fly rod and reel sets. The catalog price for each set is \$199.99. This equipment will be used in the outdoor education fall/spring programs. A formal thank you letter will be sent to Fly Fishing Essentials for this donation.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 10-Year Facility Plan
- BS-2 Work Truck Purchase
- BS-3 Automower Purchase
- BS-4 Revision to Board Policy 375 Student Activity Funds Management and 375 Rule Student Activity Fund Management Guidelines
- BS-5 WRAMS Wrestling Mat Purchase/Donation
- BS-6 Wisconsin School Nutrition Purchasing Cooperative 66.0301 Agreement

- BS-7 Lincoln High School Projectors
- BS-8 Elementary Chromebooks
- BS-9 BenQ Smartboards
- BS-10 Telehandler for Trades Home Construction Class

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 8:08 p.m.